



- 1) Meeting called to order by President VanDusen at 10:02 a.m. CST
- 2) Roll Call
  - a) State Officers Present: President Eric VanDusen, Vice President Gary Lembke, Secretary Andy Binder, Treasurer Margaret Kuipers, Training Officer Ruth Airheart.
  - b) District & Society Officers
    - i) D-I President Joe Schnell, VP Bill Rise. D-II President Barb Thaler, VP Kurtis Nelson. D-III President Doug Glover, VP Lydia Ymker. D-IV President Chuck Bell, VP Steven Hanson. D-V President Scott Larson, VP Edna Dale. D-VI President Matt Thompson (absent), VP Elizabeth Verhey. D-VII President Katelynn Roesler, VP Chuck Hanson. IC President Katheryn Benton (called out), VP Ruth Airheart.
- 3) Approval/Additions of Agenda
  - a) Add Item 12 E EMSScanning – Barcode Scanners & ID Printer
  - b) Chuck Hanson / Elizabeth Verhey, In favor 18, Against 1, MC 160423-1
- 4) Approval of previous meeting minutes
  - a) Elizabeth Verhey / Margret Kuipers, In favor 13, Against 1, MC MC 160423-2

### **Officers Report**

- 5) Presidents Report
  - a) National Association meeting report-Information
    - i) South Dakota Hosted this year in Sioux Falls, 14 States involved, 30-35 people involved. Thank you for Amy Marsh and Margaret Kuipers!!
    - ii) \$1,111.33 spent for hosting the meetings (less than sending)
    - iii) Sumption & Wyland Associates presented regarding association & organization Strategic Planning, Board Governance, Executive Coaching, Training and Facilitation, Special Projects  
(<http://www.sumptionandwyland.com/>)
    - iv) Note on new agenda format to include Discussion, Discussion/Action, Action tags to help better communicates the intent, etc.



- v) 2017 Meeting will be in Omaha, NE in February and 2018 in Hershey Pennsylvania
- vi) Additional accidental disability policies that other states are working where noted that the SDEMSA may like to evaluate for use.
- b) On-line Voting-Discussion
  - i) President VanDusen noted a historic concern regarding state officers often being elected based on the side of the state the conference is held at. Open discussion on thoughts surrounding looking at moving forward with some form of online/remote voting for officer. It was noted that this would likely require extensive bylaw changes. President VanDusen asked that this be taken back to the Districts and further discussed during the July EC Meeting.
- c) Sponsorship(partnership) –Discussion/Action
  - i) Association vs. conference
    - (1) VanDusen – Larger 1 time a year sponsorship from larger companies such as a one time a year \$10,000 sponsorship to be divided between the State Association, districts, Conference and other expenses. Looking at this sponsorship as a way to help the membership, offer benefits, cover expenses etc.
    - (2) Avera Health is looking at this and President VanDusen is working on paperwork related to this
    - (3) Discussion
      - (a) A concern was raised over “bad feelings” between the larger facilities (ie larger hospital systems) that may create conflict. To which it was noted that this may be a starting point to develop this kind of larger sponsorship.
      - (b) President VanDusen asked if these larger sponsorships would be Association vs. Conference sponsorship. Further discussion included the possibility of large sponsorship for both and/or association sponsorship to include some form or free or discounted conference advertisement, conference booth, etc. Additional comments were had about the possibility of some of



this sponsorship going to help fund other training and benefits to help balance funding for those districts that cannot host conference.

- (c) A request was made for President VanDusen to bring back information from other state associations to see how they have used similar large sponsorships
- d) President VanDusen added an extra note regarding a new smart phone Conference App (Eric to send out link) for evaluation that may be able to help cut booklet cost etc. More on this in July.
- e) HOSA-Information/Discussion
  - i) Health Occupation Event for High School Students – Yearly conference in Sioux Falls – One of their stations is an EMT Station that combines Backboarding and trauma assessment into a competition station. This year there were 14 teams involved.
  - ii) A request was extended to all to reach out to area high schools to see if they are involved and how we may become involved with their programs. May be a good way to improve employee banks, etc.
- f) Awards-discussion
  - i) Start the planning process and ensure that we have plenty of nominations for the July Meeting
- g) EMS Expo-Action
  - i) Update reminder – Already approved to continue partnership at the last meeting.
- h) BNSF-Information
  - i) President VanDusen received a letter from BNSF and announcement of their new BNSF HazMat website [www.bnsfhazmat.com](http://www.bnsfhazmat.com). BNSF Looking to connect with first responders on all levels to help education and ensure everyone is aware of working the the rail lines
  - ii) Area Contact Derek Lampkin (derek.lampkin@bnsf.com)
- i) Saavik Update-Information
  - i) A number of other state associations have joined Saavik.
  - ii) 5 new vendors added and more on the way



- iii) BoundTree Update BT has been found guilty on 11 of the 17 with 2 pending and 1 thrown out.
- iv) SAAVIK New benefits sharing coming. Also % growth increases benefits coming back to the association and other additional benefits.
- v) LifePack and LUCAS devices have been added thus longer limited to just Zoll.
- vi) Partnership continued with Granger –check it out
- vii) President VanDusen to send out further information from his received letter outlining other Saavik updates.
- j) EMS Coins.-Discussion
  - i) President VanDusen opened discussion should the EC continue with an annual EMS Coin for conference or not. General Discussion. Final discussion to be made in July.
- k) EMTrack-Discussion
  - i) State is moving forward with more use of EMTrack and training coming up. Will connect with Intermedix when state EMS Office updates to Intermedix. More to come on this in the past.
- l) Change to Structure-Discussion
  - i) President VanDusen asked for general discussion regarding adding to our structure to include past presidents to remain involved or the incoming president to be president elect for a year then move over to president for another 2 years or any other such options aimed and providing support and education for new officers.
  - ii) Discussion included a question regarding what term limits would look like with this type of design. A possibility was raised that there could be a 1 year term for past president to stay on
  - iii) President VanDusen asked for further thought and discussion on this matter in July.
- 6) Vice Presidents Report
  - a) EMT Thoughts
    - i) Please keep items and articles coming in
  - b) By-Law Changes – No Notes



c) Policy and Procedure – No Notes

7) Treasurer’s Report

a) Financial Report-Annual/Quarterly

- i) Total Bank Accounts: \$34,310.96
- ii) Education Fund: \$2,060.78 (income this quarter)
- iii) Business Assets: \$10,470.00
- iv) Investment Account: \$36,199.40
- v) Membership Counts:
  - (1) 931 paid members
  - (2) 1 associate member
  - (3) 40 lifetime members
  - (4) 972 total membership

vi) Budget

<u>INCOME</u>	<i>Budgeted 2016</i>	<i>Actual 03-31-2016</i>
Conference (Programs)	\$15,000.00	\$35,582.86
Memberships *	\$30,000.00	\$27,508.09
Interest	\$0.00	\$1.52
Sales (Merchandise&Ads)	\$2,000.00	\$2,947.02
NCEMSC	\$5,500.00	\$1,490.00
SDENA Conference		\$4,178.32
Donations (Misc) Honor Guard		\$395.00
<b>TOTAL</b>	<b>\$52,500.00</b>	<b>\$72,102.81</b>



<u>EXPENSES</u>	<i>Budgeted</i>	<i>Actual 03-31-2016</i>
Conference (Training)	\$6,000.00	\$25,326.82
Memberships	\$10,000.00	\$9,851.33
Newsletter	\$10,500.00	\$7,119.00
Administration	\$11,000.00	\$5,301.40
Travel	\$10,000.00	\$6,162.28
Merchandise (Sales)	\$3,000.00	\$2,050.70
Political Activity & Memorial	\$2,000.00	\$1,784.02
Donations (Misc)NCEMSC		\$2,414.40
<b>TOTAL</b>	<b>\$52,500.00</b>	<b>\$60,009.95</b>

Education Budget

Income	\$8,500.00	\$3,881.03
Expenses		
Training	\$3,500.00	\$1,250.00
Equipment	\$0.00	
Speaker for Conference	\$5,000.00	\$0.00

- b) Elizabeth Verhey moved to approve the report as submitted, Seconded by Margaret Farrel, In favor 15, MC 160423-3
- c) Suggestion that the association should provide emergency vests that say SDEMSA Conference without a year that could be used year to year for conference staff. Open for discussion included notes that each year's committees should be able to choose. A note was made that some districts may already have similar options in there materials from previous conferences.
- d) Bills
  - i) Maynard Konechne bill submission - Gary Lembke moved to approve bi9lls as submitted, seconded by Bill Rise, in favor 13, Against 2, MC 160423-4
- e) 2016 Conference Budget Presentation & Approval
  - i) Presentation of the proposed 2016 Conference Budget
  - ii) Andy Binder moved to approve the 2016 Conference Budget and fees as presented, seconded by Ruth Airhart, In favor 14, Against 1, MC 160423-5

8) Secretaries Report



- a) Request for all to review website contacts both on the Contacts Tab & Membership Listing. Please pass on any needed updates and/or corrections.
- 9) Training Officer's Report
- a) District Training Officers Report
    - i) Continuing to work on getting reports in form districts and information on events going on.
    - b) Upcoming Events
      - i) Looking at options to assist when the training funds go away in September
- 10) Instructor Coordinator Society – Ruth Airheart Reporting
- a) Online EMT will be a continuing open class. From the time that people join they will have 6 months to complete the course. Will be setting up four (4) specific test dates over the year.
  - b) Current students are projected to test this weekend.
  - c) A question was raised on what the cost of the course would be. It is believed to be around \$600 per student which includes website access and first national test fees etc. Will confirm exact price.
- 11) Old Business
- a) Honor Guard
    - i) Steven Hanson confirmed with 6 other state honor guards and been updating the guide based on those systems to ensure that all information in concise and accurate
    - ii) Need to look at exactly what we want to uniforms if we are looking at full dress it would be a minimum \$400 each
    - iii) Looking also at all of the other items such as flags
    - iv) Mr. Hanson to send package to the Secretary to send out to all EC for review.
    - v) President VanDusen asked if there was a list of people interested in being involved. Mr. Hanson noted that he was working on adding more to the current list. Additionally it was noted that an alternative to a full



dress uniform could be as follows: Black EMS Pants, white shirt, state patches but no other specific patches.

vi) More development and continuing work moving forward planned.

12) New Business

a) 2021 conference bids to be held during the next EC meeting July 23<sup>rd</sup> at the Pierre fire station, 1pm CST

b) NAEMT Report

i) EMS on the Hill in Washington D.C. was held this past week with similar legislative pushes being forwarded.

ii) Membership Coordinator / Representative position being added in each state to improve NAEMT membership connection within each state.

c) 2017 SDEMSA EMS Day On the Hill Day will be Feb. 13<sup>th</sup>, more to come on this event soon.

d) EMS Week 2016 – “EMS Strong: Called to Care”

i) Please help reach out in your communities

e) EMSScanning – Barcode Scanners & ID Printer

**Option 1 Initial Cost**

Item	Quantity	Cost	Total
Barcode Scanners (Small one like used at conference 2015)	8	\$126.95	\$1,015.60
Optional Barcode Scanners for Districts	By district request	\$126.95 each	NA
Badge Printer Dual Side with Ethernet	1	\$2,067.25	\$2,067.25
YMCKO Fargo Ribbon	2	\$57.97	\$115.94
Badge Cards (500 count box)	1	\$33.60	\$33.60
<b>Startup Total Cost</b>			<b>\$3,232.39</b>

i)

**Option 2 Cost Per Event Rentals**

Option 2 Example 1 Based on 400 people attendance at 1 event such as State Conference

Item	Quantity	Cost	Total
Barcode Scanners Rentals \$10/scanner/day (Friday, Saturday, Sunday Event)	8 scanners	\$10/scanner perday	\$240.00
Badge Printer Dual Side with Ethernet \$1 per card printed (per person)	400	\$1 per card	\$400.00
<b>One Event Total Cost</b>			<b>\$640.00</b>
<b>Total per person Cost</b>			<b>\$1.60</b>

Option 2 Example 2 Based on 80 people attendance at 1 event such as District Mini-Conference

Item	Quantity	Cost	Total
Barcode Scanners Rentals \$10/scanner/day (Saturday, Sunday Event)	2 scanners	\$10/scanner perday	\$40.00
Badge Printer Dual Side with Ethernet \$1 per card printed (per person)	400	\$1 per card	\$80.00
<b>One Event Total Cost</b>			<b>\$120.00</b>
<b>Total per person Cost</b>			<b>\$1.50</b>

ii) Doug Glover moved to go with the entire Option 1 package, Seconded by Elizabeth Verhey, Discussion was had, In favor 14, Against 2 MC

160423-6





13) 13.) District Reports

- a) Dist 1 – Monthly meetings and Conferences, training in Colom first Saturday in May
- b) Dist 2 – have been bringing up deaths at meetings, and awards, training coming up. Meeting in May then re-convene in September with banquet in August. Talking about some form of district reunion. Discussion about roll of state training officer and district officers with national conference. Request to add this to July's discussions
- c) Dist 3 – EMT class going on but not much else. President VanDusen interjected in good humor the “unacceptable news” that VP Lydia has accepted a position as a teacher in Iowa and will be stepping down from her position in September
- d) District 4 – Refresher in March very successful, Last Sunday meeting with LZ training, Wolsey EMT class is done and tested out so there will be a few more members for Spink County Ambulance
- e) District 5 – 24 hour refresher in March is done, 4/25 LZ training in Phillip, 5/12 SIMS Training in Midland and 6/11 meeting with training in Phillip
- f) District 6 – A few EMT Classes are nearing their end around the district. Mini-conference and awards are coming along
- g) District 7 – Timberlake & Mobridge EMT classes wrapping up. Looking at a district wide PHTLS, Trauma and MCI Training at the next meeting
- h) IC Society – None given
- i) Margaret Kuipers – new SDEMSA license plate stickers also org motorcycle plates are available. Drop her an email if needing any of the new logo stickers.
- j) Conference planning meeting Tuesday at 6 pm at the Days Inn, Brookings
- k) Gary Lembke Moved to adjourn, Seconded by Barb Thaler, MC 160423-7